

GREAT ADDINGTON PARISH COUNCIL

Minutes of the meeting held in the Memorial Hall on Monday 17th March 2008

08/029 Present at the meeting.

Councillors:

Cllr N Palmer (in the Chair), Cllr K Binley, Cllr P Eason, Cllr C Fry, Cllr C May and Cllr H Mayes.

In attendance:

Mr M Gudge, Mr R Gudge, Mrs H Hoier (Clerk), Cllr D Hughes (ENC Woodford Ward) and Mrs J Mayes (Neighbourhood Watch/Parish Plan Workgroup/School Governor).

Apologies for absence:

Cllr P Perkins OBE (GAPC) and Cllr A Langley (NCC Irthlingborough Division).

08/030 Formalities.

a) Information requests from members of the public/press on Council issues.

(i) Proposal to build a new school on the Addingtons Playing Field.

Information requests regarding this have been received from Mr T Butler (via e-mail) and a written response (with relevant references to previous correspondence) has been prepared (please see minutes 06/073, 07/042, 07/145, 07/159 and 08/002).

(ii) Financial records (invoices, receipts and payments).

An information request regarding the procedures for interested parties to inspect these has been received from Mr T Butler (via e-mail) and a written response (with relevant reference to previous correspondence) has been prepared (please see minute 08/016).

(iii) Financial responsibility for the maintenance of All Saints Church property.

An information request regarding the specific details of this has been received from Mr T Butler (via e-mail) and a written response (with relevant reference to previous correspondence) has been prepared (please see minute 08/002).

(iv) Available options regarding remedial work to the wall of All Saints Church.

An information request regarding these (including comments in support of action already undertaken) has been received from Mrs S Peel (via e-mail) and a written response will be prepared once the relevant agenda item (8.1) has been resolved.

b) Declarations of personal/prejudicial interests in items on the agenda.

(i) EN/08/00168/OUT planning application (please see agenda item 5.1).

Cllr K Binley and Cllr C Fry declared prejudicial interests in this and placed on record their intention to make representations/request information before leaving the room.

(ii) EN/08/00320/FUL planning application (please see agenda item 5.2).

Cllr K Binley and the Chairman declared prejudicial and personal interests in this respectively. Cllr Binley placed on record his intention to respond to requests for information/make representations before leaving the room.

08/031 Minutes of the meeting held on 18th February 2008.

These minutes were confirmed as a correct record and signed by the Chairman.

08/032 Model Financial Regulations for Parish Councils.

On a proposal by Cllr H Mayes, seconded by Cllr K Binley, it was resolved to defer the adoption of these to the April meeting and the Clerk was authorized to amend/insert terms of reference specific to this Council.

08/033 Matters arising from previous meetings (please see the Clerk's report for March 2008).

a) Chairman's announcements.

(i) ENC Woodford Ward.

The Chairman invited Cllr D Hughes to summarize the relevant issues to this Council and Great Addington. Cllr Hughes advised that grants are available for communities within East Northamptonshire (with particular reference to youth projects and village halls) and provided the latest details of EN/06/01824/OUT planning appeal (please see agenda item 5.3).

(ii) **New website (please see minute 08/020).**

Mr R Johnson has advised the Council (via the website) regarding recent action he has taken to address drainage problems on Lower Street (with particular reference to raw sewage contamination of the brook by Anglian Water contractors, along with a request to the Street Doctor for the storm drains to be unblocked). The Clerk was instructed to respond to Mr Johnson's message and thank him for his contribution.

b) **Cllr A Langley (NCC Irthlingborough Division).**

Members of the Council sympathized with Cllr A Langley on learning of his recent illness and the necessity to temporarily reduce his workload.

c) **Reported crime figures for Great Addington.**

It was noted that a home in Manor Close has been burgled recently.

d) **Straying dogs on Cranford Road.**

It was noted that action already undertaken to address this has been unsuccessful (please see minutes 07/142, 07/147 and 08/016) and the Clerk was instructed to seek permission from Ms C Preddy (ENC Dog Warden/Environmental Services Officer) for contact details to be provided via a link on the Council's website.

08/034 East Northamptonshire Council (ENC).

a) **EN/08/00168/OUT planning application for the erection of 1 dwelling (all matters reserved) at land rear of Redlands, Lower Street (please see minute 08/029).**

This was considered and the Clerk was authorized to submit the following response: - "This Council has no objection to EN/08/00168/OUT planning application but please note that the proposed development is outside the settlement boundary."

b) **EN/08/00320/FUL planning application for a loft extension (raising roof height) at Bank House, Lower Street (please see minute 08/029).**

This was considered and it was resolved to raise no objection.

c) **EN/06/01824/FUL planning appeal for the change of use of redundant MOD buildings for electricity generation at The Airfield, Chelveston (please see minute 06/131).**

This was considered but it was resolved that a representation will not be submitted.

d) **'Improving Communication with Parish Councils' meeting to be held at Sudborough Village Hall on Thursday 3rd April 2008 at 7.30 pm.**

An invitation to this was received and the Clerk offered to represent this Council subject to the prompt conclusion of Operation Spring Clean 2008.

e) **ENC reports and publications (please see the Clerk's report for March 2008).**

These were received, circulated and the relevant issues to this Council and Great Addington were summarized by Cllr D Hughes (please see minute 08/033).

08/035 Community.

a) **Parish Plan.**

A summary prepared by the Chairman of the key issues raised within each of the 10 sections of the survey was noted and this will be included (as a flyer) in the April issue of Saints Alive! A full report (with recommendations for action) will be published and presented at the Annual Parish Meeting. The Chairman took the opportunity to place on record this Council's thanks to Mr D Cole, Mrs J Mayes, Mrs J Smith and the Clerk for their contribution (with particular reference to Mr Cole's many hours of work compiling and processing the questionnaires).

b) **Copy for the April 2008 issue of Saints Alive!**

Items approved for this included an invitation to the Annual Parish Meeting, the latest details of the Parish Plan, a summary of the Precept for the year ended 31st March 2009, an appeal for assistance with Operation Spring Clean 2008 (please see minute 08/006) and details of the new website (please see minute 08/020).

c) **Addingtons organizations.**

(i) **Addingtons Playing Field Association (APFA).**

Cllr H Mayes reported that the next meeting of the APFA will now be held at St Mary the Virgin Church, Little Addington on Tuesday 22nd April 2008 at 7.45 pm (please see minute 08/024).

(ii) **Great Addington CE (VA) Primary School Governors.**

Mrs J Mayes reported that the response to an appeal for volunteers to assist with the organization of a 'walking bus' scheme has been disappointing. Initial training and CRB checks would be essential and many parents/carers prefer to park at the Hare and Hounds so that they may escort their own children to school.

(iii) **Great Addington Memorial Hall Committee.**

The Clerk reported that a proposed specification and schedule of work submitted by Mr E Cleaver (Chartered Surveyor) has been amended as agreed by the Committee in readiness for the tendering process.

08/036 Northamptonshire Action with Communities in Rural England (NACRE).

- a) **Green Space Tool Kit for Communities Launch Event to be held at The Hunsbury Hill Centre, Northampton on Wednesday 16th April 2008 at 6.30 pm.**
An invitation to this was received but it was resolved that this Council will not be represented.
- b) **NACRE reports and publications (please see the Clerk's report for March 2008).**
These were received, circulated and the relevant issues to this Council and Great Addington were summarized by the Clerk.

08/037 Finance.

- a) **Available options regarding remedial work to the wall of All Saints Church.**
Details of the specification and schedule of work submitted by Mr Bruce Deacon (Diocesan Architect) were noted (with particular reference to the omission of an option to move the wall and the recommended level of indemnity). Mr Deacon had been advised that the Diocesan Advisory Committee was expected to consider that moving the wall will not be a viable option because of the archaeological implications (which contradicts the Chairman's recollection of the meeting) and the Clerk was instructed to seek further advice regarding insurance. It was resolved that this Council will investigate every possibility of widening the footway (subject to the level of expenditure) before any work is undertaken to repair the wall of All Saints Church (please see minutes 07/107, 07/135, 07/149, 07/164, 08/007 and 08/026).
- b) **Payment of the Clerk's salary (January-March 2008).**
Cheques 100237-100243 were approved by this Council for payment (following confirmation that the proposed transactions have been properly budgeted) on a proposal by Cllr K Binley, seconded by Cllr C May.
100237 - £310.50 (Local Government Act 1972, s 112).
- c) **Payment to HM Revenue & Customs for PAYE (January-March 2008).**
100238 - £87.58 (Local Government Act 1972, s 112).
- d) **Payment of the Clerk's administrative expenses (April 2007-March 2008).**
To approve 100239 - £39.00 (Local Government Act 1972, s 111).
- e) **Payment to ABB Ltd for the lighting maintenance charge (January-March 2008).**
100240 - £90.26 (Parish Councils Act 1957, s 3).
- f) **Payment to Great Addington CE (VA) Primary School for photocopying.**
100241 - £9.96 (Local Government Act 1972, s 111).
- g) **Payment to RAO Stationers Ltd for inkjet printer cartridges and paper.**
100242 - £45.78 (Local Government Act 1972, s 111).
- h) **Payment to NALC for the annual membership subscription.**
100242 - £98.00 (Local Government Act 1972, s 143).
- i) **Payment to SLCC for the annual membership subscription.**
100243 - £59.00 (Local Government Act 1972, s 143).
- j) **Internal Control System for the year ended 31st March 2008.**
This was reviewed and it was resolved that procedures undertaken in order to minimize any significant financial management risks to this Council remain effective.

08/038 Other business (items for information/future meetings).

It was resolved to curtail the agenda and defer any remaining business until the April meeting.

08/039 Date of the next meeting.

The next meeting will be held in the Memorial Hall on Monday 21st April 2008 at 7.45 pm.

The Chairman closed the meeting at 9.55 pm.

Signed by Cllr N Palmer (Chairman) at the meeting held on Monday 21st April 2008.