

Otterburn Parish Council

Meeting of the Parish Council held on Tuesday, 3 February, 2009

Between 7pm and 8.05pm at Otterburn Memorial Hall

MINUTES

Present

John Hartshorne Chair
Val Corbett Vice Chair
Clive Emerson
Ron Holden
Harry Scott
Sarah Robson From 7.25pm

Absent

In attendance

Miss Emma Anderson Parish Clerk

1. Apologies for absence

All members were present.

2. Minutes of the previous meetings held on 2 December, 2008 and 14 January, 2009

The minutes of these previous meetings, having been circulated, were accepted as true records and each was signed by the Chairman.

3. Matters arising from the minutes of the meeting held on 2 December, 2008

a) *item 3a: Otterburn Hall:*

1. *Marquee:* The clerk's report was received. An email from the Planning Officer at Northumberland National Park Authority (NNPA) stated that "[the Authority] was still pursuing this matter and attempting to get a written response from the applicant's agent. Members of the Authority had discussed the matter at their December meeting and were keen to see the matter progressed." IT WAS AGREED to contact NNPA and reiterate the Parish Council's view concerning enforcement of the conditions of the planning approval.
2. *Footpaths:* Representatives of the Parish Council were to meet with Northumberland County Council's (NCC) Footpath Office in the near future.

b) *item 3b: Dog waste bins:* The Clerk's Report was received and agreed.

c) *item 3c: Millennium Green:* The Clerk's Report was received and agreed. The Clerk added that the insurance policy for the Millennium Green had now lapsed and that the Parish Council's insurer had been asked to add the cover to the existing policy.

d) *item 3e: Mill Path:* The Clerk's Report was received and agreed.

4. Matters arising from the minutes of the meeting held on 14 January, 2009

a) *item 2: Budget for 2009/10:* The Chairman thanked the Clerk for her financial report which comprised considerable detail in an easy-to-follow layout. The budget estimated an income for 2009/10 of £10,604 including balances carried forward, and expenditure of £9,154 including £4,350 set aside towards the construction of and any additional costs related to the proposed Mill Path. The estimated surplus at 31 March, 2010 was £1450.

b) *item 3: Precept for 2009/10:* A precept of £5,000 had been agreed.

c) *item 4: Construction of Mill Path:* The Clerk's Report was received and agreed. The Chairman had written to NCC seeking clarification regarding planning permission. An estimate had been

Chairman:

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received from a second contractor for £6,146 including VAT. IT WAS AGREED 1) to ask for clarification of some elements of the second estimate and 2) to ask Alan Tinlin of Elsdon to provide an estimate for the fencing element of the proposal.

5. Finance

- a) *Parish Clerk's salary and expenses:* The Clerk's claim for salary (£122.43) and expenses (£2.50) was AGREED.
- b) *Invoice received from Tynedale Council:* IT WAS AGREED to pay this invoice totalling £44.79 for grass cutting.

6. New business

- a) *Tynedale Visitor Guide 2009:* The Clerk's Report was received and agreed.
- b) *The Green at Willowgreen:* It was reported that G. Towers & Son had offered to donate to the Parish Council the land at Willowgreen commonly referred to as *The Green*. After discussion, IT WAS AGREED that 1) the Parish Council welcomed the offer and would be happy to receive the land into its ownership and provide for its future care and 2) the Clerk write to G. Towers & Son accepting the offer, pending confirmation of acceptable terms and conditions for the formal transfer of ownership.
- c) *Correspondence received:*
 - 1. *Otterburn Memorial Hall:* The Clerk's report was received. IT WAS AGREED that the Clerk reply advising that 1) the Parish Council considered that a painted *No Parking* hatch on the pavement at the hall's entrance would be unnecessarily obtrusive; 2) that removable parking cones could be an acceptable alternative and 3) that two cones were available at the RTC Sports Centre which could be given to the Memorial Hall for this purpose.
 - 2. *Invitation to Royal Garden Party:* The Clerk's report was received. IT WAS AGREED that the Parish Council would not apply to be considered for tickets.
 - 3. *Development Charter Update:* The Clerk's Report was received and agreed.
 - 4. *Consultation document: Code of recommended practice on local authority publicity:* The document was made available to any member wishing to read it.

7. Any other business

There was no further business.

8. Date, time and place of next meeting

The next meeting of the Parish Council will be held at 7pm on Tuesday, 3 March, 2009 at Otterburn Memorial Hall.