

Otterburn Parish Council

Meeting of the Parish Council held on Tuesday, 3 November, 2009
Between 7pm and 7.40pm at Otterburn Memorial Hall

MINUTES

Present

John Hartshorne Chairman
Val Corbett Vice Chair
Sarah Robson
Ron Holden

Absent

In attendance

Miss Emma Anderson Parish Clerk
Martin Chilvers Parishioner

1. Apologies for absence

Apologies were received and AGREED from 1) Clive Emerson, who was unable to attend the meeting due to business commitments and 2) Harry Scott, who was unable to attend the meeting due to ill health.

2. Minutes of the previous meeting

The minutes of the previous meeting, having been circulated, were accepted as a true record and signed by the Chairman.

3. Matters arising

a. *item 3a(1): Otterburn Hall Marquee:* IT WAS AGREED 1) that a better understanding of the Northumberland National Park Authority Development and Control procedures was required before proceeding further and 2) to discuss the matter further with the Development Control officer and the local County Councillor.

item 3a (2): Footpaths: The Chairman had nothing new to report.

b. *item 7a: Meeting with Moldshaugh Developments:* The Clerk's Report was received and AGREED.

4. Appointment of a new Parish Clerk

The Chairman thanked the Clerk for the work already undertaken in preparing and circulating a *Role & Job Description*.

5. Finance

a. *Parish Clerk's salary and expenses:* The Clerk's claim for salary and expenses for October was AGREED.

b. *Request for a donation from West Northumberland CAB:* IT WAS AGREED to give a donation of £50 to West Northumberland CAB.

6. Planning

There were no planning applications to consider.

7. Parish Council Website

The Clerk's Report was received and AGREED. The Chairman thanked the Clerk for her work in establishing and maintaining the website during its first year.

8. New business

a. *Correspondence:*

1. Report on the work of Tynedale Hospice at Home: The document was made available to any member wishing to read it.
2. Sustainable Community Strategy for Northumberland: The document was made available to any member wishing to read it.

9. Matters for discussion at the next meeting of the Parish Council

IT WAS AGREED that the *Appointment of a new Clerk* should remain an agenda item during the recruitment and appointment process.

10. Date, time and place of next meeting

The next meeting of the Parish Council will be held at 7pm on Tuesday, 1 December, 2009 at Otterburn Memorial Hall.