Minutes of the meeting held on 9th December 2008 in the Committee Room, Lord Pirbright’s Hall at 7.30pm.
Those present were Cllr A. King (Chairman), Cllr J. Bohling, Cllr B. Clinton, Cllr R. Nevins, Cllr R. Richmond, Cllr J. Standing and Lindsay Graham (Clerk). Cllr M. Jackson and Mrs Alex Freeman were also in attendance.

1. To Receive Apologies for Absence and Declarations of Interest on Any Agenda Item below
1:1 There were no apologies for absence.
1:2 Cllr King made a personal declaration of interest on item 4.

2. To Approve the Minutes of the Last Meeting
Minutes of the previous meeting held on 9th September 2008 were approved and signed by the Chairman.

3. **Road Safety**

3:1 To Discuss the SCC Proposals for Pirbright Arch
The agenda papers for the item to be discussed at the meeting of the Guildford Local Committee on 10th December had been circulated in advance. Unfortunately no one from the Parish Council would be able to attend the meeting but members were pleased with the proposals to introduce pedestrian footways on each side of the road through the arch. The work is scheduled for February 2009. The Clerk was instructed to send an email to the local committee’s officer, expressing full support for the proposals.

3:2 To Consider a Strategy for Progress of Phase II
3:2:1 With funding allocated for Phase II to be used for the improvements at Pirbright Arch, members considered how to address the various other road safety measures that had been listed for other parts of the parish. It was agreed to prioritise the proposed measures as 1) key to addressing the most serious risks to pedestrians (e.g. Church Lane), or 2) key for addressing other risks or 3) other measures that, while desirable, were felt to be less cost effective (such as gateways). It was hoped that it might be easier to obtain budgetary approval if issues were to be addressed individually, instead of an overall scheme.
3:2:2 Alex Freeman had already notified the Parish Council of her concerns for safety in School Lane between West Heath and Causeway Bridge and had also emailed photographs of a recent accident to members. It was agreed that safety measures for this area should be added to the list but stressed that no progress could be made until speed checks had been conducted by PC Patey. It was also hoped that the area could be assessed for a Community Speed Watch.
3:2:3 Members agreed that the need for enforcement or reduction of the speed limits should become a priority and that a request for more activated signs at various points around the Parish should be made to the Highways Authority. Alterations to current speed limits should be removed from the Safety Scheme and submitted separately to the Highways Authority.

3:3 To Discuss Pedestrian Safety and Parking in Church Lane
3:3:1 Members agreed that it might be wise to consider measures for improvements for pedestrians in Church Lane in conjunction with those for Causeway bridge in School Lane in the hope of avoiding a traffic displacement effect.
3:3:2 The Clerk reported on difficulties witnessed recently by wide vehicles parked for Church events, which made it hazardous or impossible for other vehicles to pass through. It was agreed
to arrange a meeting with representatives from the Parochial Church Council in the New Year and also to consider improvements to the de facto layby opposite the lych gate.

4. **Sandpits Car Park**  
   4:1 To Discuss Rights of Way  
   4:1:1 A copy of the solicitor’s letter, in response to various queries raised by the Clerk, had been circulated in advance to members. Mr Taylor confirmed that PPC should not take any action that might produce greater danger for either type of user on the rights of way and also that the Surrey Wildlife Trust’s right of way is correctly shown as 8m wide on its land registry papers. A response to SWT’s queries about this can now be made.  
   4:1:2 It had been noted that there are now several vehicles regularly being parked all day in the car park, reducing the area available to parents delivering and collecting at the school. Mr Taylor confirmed that the Tennis Club has a right to park on the site but that there is a covenant not to use the land other than for a car park ancillary to the open space and recreation ground. It was agreed to follow the recommendation to publicise the restrictions to the car park with an amendment to the current notice, at the same time placing fliers on the windscreen of regular users to explain the situation. No action would be taken about the short-term use by school parents.

4:2 To Discuss Subsidence and Future Work on the Site  
Heavy autumnal rains had caused the sandy subsoil to compact, creating voids and potholes, which have been repaired free of charge by the contractor. Members confirmed the earlier decision not to apply a top dressing until later next year.

5. **Byway 529**  
   5:1 To Agree a Response to SCC Decision Against a TRO (traffic regulation order)  
   Members were dismayed by the SCC decision against making a TRO for the BOAT, especially as the criteria for doing so appeared to have been met. Members approved a draft letter to SCC setting out PPC’s concerns.  
   5:2 To Discuss Improvements to the Middle Section of the Byway and Protection for the Common  
   Members did not approve a financial contribution to improvements to the surface of the middle section of the byway, although measures to prevent vehicles leaving the byway onto the common will be considered. The Clerk will contact GBC to obtain more details.

6. **Flooding**  
   To Review Progress of Flood Prevention Work in Upper Mill Lane  
   This item was postponed to a future meeting.

7. **Ongoing Maintenance Issues**  
   To Consider Current issues  
   The chart detailing the action on current problems had been circulated in advance to members.

8. **Date of Next Meeting**  
   It was agreed that PC Mike Patey should be invited to the next meeting to be held in February 2009.

The meeting ended at 8.45pm.

Signed…………………………………………..   Date…………………………