



The Spetchells Centre
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Town Mayor/Chair: Councillor Tracy Gilmore
Clerk to the Council: Sarah Eden

6th December 2018

Dear Sir/Madam

The Combined Meeting of Prudhoe Town Council (PTC), including the Ordinary Meeting and the meeting of the Planning, Contract and Works Committee will be held in Meeting Room 1, the Spetchells Centre, Front Street, Prudhoe, **commencing at 6:30 pm on Wednesday 12th December 2018**, and you are requested to attend.

This is a public meeting.

Please find as a 'footnote' the items you should expect to be enclosed in this pack and available to download from the Town Council website. If you find that any items are missing from the pack or you are unable to download them. please contact me.

If there is anything on the agenda that you would like further information on, or that you are unclear of, please do not hesitate to contact the office.

Yours faithfully

Sarah Eden
Town Clerk

AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest**
3. **Locality Officer for Tynedale, Jude Deeks, in attendance** to introduce herself and the objectives of the role (enc)ⁱ
4. **Planning Matters**
 - a) **Planning Applications Received** to agree to respond to those planning applications received since the previous meeting (enc)ⁱⁱ
 - b) **Planning Decisions** to receive notice of those planning decisions received since the previous meeting (none received to date)
5. **DRAFT Report of the Planning, Contract and Works Meeting, held on 14th November 2018** (enc)ⁱⁱⁱ
 - a) to receive the minutes and approve as a true record
 - b) to receive the Clerk's update on the actions agreed (tabled)

6. Prudhoe East Centre

a) to consider proposal from Cllrs Angie Scott and Brenda Grey to approve the terms of reference for a tender for a consultant to undertake work on behalf of the town council and initiate a site meeting of interested parties (enc)^{iv}, (enc)^v

b) to receive suggestions from members as to those parties invited to tender

7. DRAFT Minutes of the Ordinary Meeting, held on 28th November (enc)^{vi}

a) to receive the minutes and approve as a true record

b) to receive the Clerk's update on the actions agreed (tabled)

8. County Councillor Reports to receive verbal reports from those County Cllrs in attendance; Mickley, Prudhoe North and Prudhoe South, and to address any questions to them

9. Accounts

a) **Statement of Expenditure** to receive statement 1st April 2018 – 6th December 2018 (enc)^{vii}

b) **Accounts Payable** to endorse those accounts paid since the November meeting and authorise any accounts still to be paid (to be tabled)

10. Draft Budget 2019/20 to receive suggestions for consideration in the 2019/20 budget (enc)^{viii}

11. Prudhoe Youth Initiative (PYI) to agree two council members to be part of the newly formed PYI, initiated by Prudhoe Community Partnership

12. Front Street Improvement Group to agree two council members to be part of this soon to be formed group, initiated by Prudhoe Community Partnership

13. Prudhoe Town Football Club to agree to reaffirm permission for Prudhoe Youth Football Club Senior Team and Newcastle University FC to use the grounds for the 2019/20 season

14. Consultation over Recovery of Costs for Provision of Traffic Management and Other Services to Event Organisers to receive communication from Northumberland County Council asking for feedback on proposals to charge for local services, including road closures for community events, and agree response to be sent (enc)^{ix}

15. Correspondence and Publications to receive a list of formal correspondence (letter or email) received since the last meeting, and also a list of publications/magazines (to be tabled)

*To approve a motion, that in view of the confidential nature of the business to be transacted, the press and public be excluded for consideration of **the following item**, in accordance with Section 68 of the Council's Standing Orders:-*

16. Invoice for Road Closure and Traffic Management for Essity Prudhoe Miners Race 2018 to receive communication from Race Director and agree action to be taken (enc)^x

Enclosures

ⁱ Empowering Communities slides

ⁱⁱ Planning Applications Received

ⁱⁱⁱ Draft Minutes of the Planning, Contract and Works Committee, held on 14th November 2018

^{iv} Proposals regarding Prudhoe East Centre – terms of reference for work to be undertaken

^v Prudhoe East Centre – Terms of Reference

^{vi} Draft Minutes of the Ordinary Meeting, held on 28th November 2018

^{vii} Statement of Budget & Expenditure 1st April 2018 – 6th December 2018

^{viii} Fixed Budget Costs for information

^{ix} Letter from Paul Jones, Director of Local Service asking for feedback on proposals to charge for local services, including road closures for community events

^x Communication from Race Director