

**Chair's Proposal**

1. All councillors will be asked to email the office with spending proposals by 14<sup>th</sup> December 2018, this will allow any costs to be estimated and considered prior to setting the budget.
  
2. The Chair and Vice Chair of Council, the Chair and Vice Chair of the Planning, Contract & Works Committee, the Chair of the Human Resources Committee and the Chair of the Cemetery & War Memorials Committee to meet to agree a Draft Budget between 14<sup>th</sup> December 2018 and 16<sup>th</sup> January 2019 (not including 24<sup>th</sup> December – 7<sup>th</sup> January 2019 when the RFO will be on holiday).
  
3. Draft Budget 2019/20 to be sent out with papers for Budget ONLY meeting on 17<sup>th</sup> January 2019, meeting to be held on Wednesday 23<sup>rd</sup> January 2019.
  
4. The council will therefore have x3 meetings in January; the usual PCW's on 9<sup>th</sup> January 2019, the Budget Meeting on 23<sup>rd</sup> January 2019 and the Ordinary Meeting on 30<sup>th</sup> January 2019.